



Operation's Manager Job Announcement

Description

The Southwest Clean Air Agency is an organization committed to protecting public health through our mission to preserve and enhance air quality in Southwest Washington. We are responsible for implementing and enforcing air pollution laws including the state and federal Clean Air Act, and for providing public education and outreach in five counties. This job provides an opportunity to improve the health and livability of local communities by ensuring our air is clean. Our Vancouver Washington office is located in a beautiful part of the Pacific Northwest within easy driving distance of scenic coastal areas, beaches, the Columbia River Gorge, and nearby Mt Hood.

Duties and Responsibilities

The successful applicant will be responsible for supervising several employees and overseeing a number of SWCAA's programs including compliance assurance, enforcement, budget, grants, ambient air monitoring, and education and outreach. This position reports to the Executive Director.

Qualifications

A bachelor's degree and valid driver's license is required for this position. Preference will be given to a degree in business, public administration, engineering, environmental science, or a related field. A master's degree is desirable. A minimum of eight years of experience in the environmental field and five years of experience in management is required for this position. Preference will be given for experience in air quality. We are seeking a person who has excellent communication and leadership skills and is committed to our agency's mission.

Working Conditions

A four-day work schedule; working hours will typically be 7:00 am - 5:30 pm, Monday - Thursday. Applicants must be willing and able to work in an office environment with some outdoor site visits in a variety of industrial, commercial, residential, and rural settings, drive long distances and work occasional odd hours.

Salary

The salary range for this position is \$7,161 to \$9,137 per month based on qualifications and experience.

Benefits

SWCAA offers an excellent benefits package including medical, vision, and dental insurance; paid vacation and sick leave; paid holidays (ten eight hour days per year); a pension style retirement plan: Washington Public Employees Retirement System; a deferred compensation 457(b) plan; life and long term disability insurance; tuition assistance; and an Employee Assistance Program.

To Apply

Please send a cover letter, resume, and SWCAA Application by email to jobs@swcleanair.org or by mail to: Southwest Clean Air Agency, 11815 NE 99th St., Suite 1294, Vancouver, WA 98682.

Application forms and a complete job description can be found at

<http://www.swcleanair.org/agency/jobs.asp>. If you have questions please call (360) 574-3058 x 110.